



# 2024 TX AET State Degree

## Checklist of Minimum Qualifications

The following review sections are related to the complete record book report in AET or the application.		Local	State
<b>Basic Requirements</b>			
FFA Membership (Award App)	1. Student has FFA membership for at least 24 months?	MET	
AET Profile	2. Student must be a Junior, Senior or Graduated to apply for this degree.	MET	
A. Student Resume (Profile)	3. Student holds the FFA Chapter Level Degree?	MET	
FFA Membership (Award App)	4. Candidate has a current membership for the ending date of this application?	MET	
Award Application	5. Candidate has obtained the required electronic signatures and approvals.	MET	
AET Profile Class Enrollment	6. Candidate must have 4 semesters of instruction in AFNR completed and recorded in the school's official records.	MET	
<b>Leadership Activity Requirements</b>			
C. Officer / D. Committee (Profile)	7. Candidate has served as an officer, committee chairperson, or participating member of a major committee?	MET	
AET Journal Record or Profile and Exams	8. Student has earned 80% or better on the Parliamentary Law Test in AET, OR recorded a journal entry for performing ten parliamentary law procedures.	MET	
E. Other (Journal)	9. Has given (1) an ag-related speech, or (2) led a group discussion for forty minutes, on a topic relating to agriculture or the FFA?	MET	
E. FFA Activities (Journal)	10. FFA activities above the chapter level for 10 activities in 3 different categories (Your activities: 30 in 4 areas)	Y / N	Y / N
E. Comm. Service (Journal)	11. Participated in 25 hours of Community Service Activities in at least 2 different fully-described activities that DID NOT BENEFIT FFA and NOT DUPLICATED AS AN SAE? (Your values: 99.33 hrs, 8 activities)	Y / N	Y / N
<b>SAE Activity Requirements</b>			
F. SAE Section	12. Each SAE Plan has THREE curriculum objective(s)/SAE Skills for each SAE	MET	
F. SAE Details (Journal or Finances)	13. Candidate must maintain SAE for each year of membership.	MET	
"Earned & Prod. Invested" (Award application)	14. Student qualifies for the Degree with earnings, productively invested, and hours?	MET	
AET Experience Manager	15. Candidate has valid financial entries and no SAE warnings reported by AET?	MET	
<b>Verify in SAE Records</b>			
F. SAE Scope (Exp. Manager)	16. SAE Summary (Section F SAE summary) Does the student have an SAE that spans each year of enrollment in agricultural education?	Y / N	Y / N
F. SAE Plan	17. Each SAE Plan has important items such as {Entrepreneurship - any rental agreement, barter and labor exchange} or {Placement - terms of employment} or {Research - research objectives} or {Foundational – time plan}	Y / N	Y / N
F. SAE Plan	18. Each related SAE Plan - Entrepreneurship Only – explains how they acquired or use non-current assets (equipment, breeding animals, etc...)	Y / N	Y / N
F. SAE Details (Records)	19. If Entr. SAE(s); transactions must include relevant income and expenses? (see financial records) - To review, see cash and non-cash entries.	Y / N	Y / N
F. SAE Expenses (Finances) & Section G. Non Current Items	20. If market livestock project(s) or developing breeding animals exist, are inv. purchase or non-cash transfers in the records? If productive-age breeding livestock exists, do records show breeding animals as non-current items?	Y / N	Y / N
F. SAE Mkt. Adj. (Finances)	21. If market adjustments exist in the SAE, are values relevant? (shown as a new section in records or line on the P&L).	Y / N	Y / N



F. SAE Details (P&L Summary)	22. If Paid Placement SAE(s), paycheck must be included weekly or monthly or follow special payments times based on the SAE plan (ex, annual or harvest year).	Y / N	Y / N
F. SAE Details	23. If Unpaid Placement, Research, School-based, Service Learning SAE(s), journal records must be daily, weekly or monthly for the SAE period and match the SAE plan.	Y / N	Y / N

\_\_\_\_\_ Date \_\_\_\_\_ Local Advisor Name (Print) \_\_\_\_\_ Local Advisor Signature

\_\_\_\_\_ Date \_\_\_\_\_ District Reviewer Name (Print) \_\_\_\_\_ District Reviewer Signature

\_\_\_\_\_ Date \_\_\_\_\_ Area Reviewer Name (Print) \_\_\_\_\_ Area Reviewer Signature

\_\_\_\_\_ Date \_\_\_\_\_ State Reviewer Name (Print) \_\_\_\_\_ State Reviewer Signature

**Reviewer Notes:**